

**HAMBURG BOARD OF PUBLIC WORKS**  
**MEETING MINUTES**  
**January 8, 2014**

In accordance with the Open Public Meetings Act with regard to notification of the meeting of the Hamburg Board of Public Works was called to order by Chairman Jerry Truppi at 7:39 PM.

**Roll Call:** Jerry Truppi, Bob Krysiak, Maria Marino, Vinnie Busteded, Bob Baumgartner, Mayor Marino  
**Absent:** Chris Fitzpatrick  
**Also Present:** Kathy Garrett, Gerald Kastner, Councilman Ron Garrett

**Approval of Minutes**

Motion by Jerry Truppi, seconded by Vinnie Busteded to approve the minutes of November 6, 2013 Regular Meeting. All in favor. Bob Baumgartner abstained.

Motion by Jerry Truppi, seconded by Maria Marino to approve the minutes of November 6, 2013 Executive Session. All in favor. Bob Baumgartner abstained.

**Individual Cases**

None

**Hatch Mott MacDonald / Water Superintendent**

Motion by Vinnie Busteded, seconded by Jerry Truppi to open the meeting to Ron Piccolo and Jerry Kastner. All in favor.

Mr. Ron Piccolo, representing Hatch Mott MacDonald, discusses the SCMUA refund check the Borough received in the amount of \$161,861.00, which will be applied as a credit to the first quarter payment. He stated that it was Hamburg being proactive with the I & I work that was done to the system. Mayor Marino said that the Board acted quickly once they were alerted to a problem and the Council backed them up. He complimented Mike Schneider, Jerry Kastner and John Ruschke for working quickly to resolve the problems. Mr. Kastner added that one year ago in November was the hurricane, and since that, the flows have been cut in half due to repairs in the system. He also said that he monitors the system very closely, receiving daily emails from SCMUA on our flows, so that he will be able to tell if and when there is or may be a potential problem. Jerry Truppi asked about all the snow and rain that we had in December and how that has affected the flows. Mr. Kastner was unable to answer because although he receives a daily flow amount, a few months' worth needs to be there to see the overall picture.

**5 Year Plan**

Mr. Kastner said we were now in the 3<sup>rd</sup> year of our 5 Year Plan. He said the well house at Well #3 is 90 % complete with the lighting update just needing to be done, which will include new interior wiring. Special ventilation fans need to be installed also. Mr. Schneider will paint the interior of the building between snow storms in the winter months. When asked, Mr. Kastner replied that Well #3 is used exclusively to supply water to the town.

The generator at the Bluffs has 5 hours on it (included on the service plan). This year the town will be working on getting a generator for Well #2.

Motion by Jerry Truppi, seconded by Maria Marino to open the meeting to Road Foreman Mike Schneider. All in favor.

**Repairs to curb stops / meters**

Mayor Marino asked Mr. Schneider about the replacement meters and what was the game plan to accomplish this? Mr. Schneider stated that his biggest problem was to get into the homes to replace the meters; that the resident's do not reply to written letters, notices, etc. There were 30 meters replaced this past year. Mr. Kastner said that each year he receives a report from Regina Flammer of the unaccounted for water in the town – this shows the amount of water

a home pumped out of the system and what is not being paid for. Many homes on the second floor in Heritage Lakes are still being estimated as they do not have the remotes so they could be estimated until that resident moved out and called for a final to be done. When asked about the curb stops, Mr. Schneider said that residents were not cooperating with the Road Dept. as far as access to the curb stops, gaining access to the property, etc. The Board would like to see a game plan on paper regarding the repairs to the broken curb stops. Mr. Schneider was advised to bring the list to the BPW meeting for discussion so the matter can be on the way to being resolved.

Motion by Bob Baumgartner, seconded by Vinnie Busted to close to the professionals and Mr. Schneider. All in favor.

**Payment Plans**

Jerry Truppi asked if the residents that had been placed on payment plans were keeping up their agreement and Kathy Garrett replied that she was very sure that most were current.

**Employment Contracts**

Gerald Kastner presented his employment contract for Water Superintendent for the 2014 year. Motion by Jerry Truppi, seconded by Maria Marino to recommend to the Mayor and Council to approve Gerald Kastner for the Water Superintendent for the Borough of Hamburg for the 201 year. All in favor.

Gerald Kastner presented his employment contract for Chief Transmission Operator for the Borough of Hamburg for the 2014 year. Motion by Jerry Truppi, seconded by Maria Marino to recommend to the Mayor and Council to approve Gerald Kastner as Chief Transmission Operator for the Borough of Hamburg for the 2014 year. All in favor.

An employment contact was presented for Michael Schneider for Assistant Transmission Operator and Plant Operator for the Borough of Hamburg for the 2014 year. Motion by Jerry Truppi, seconded by Maria Marino to recommend to the Mayor and Council to approve Michael Schneider for the Assistant Transmission Operator and Plant Operator for the Borough of Hamburg for the 2014 year. All in favor.

The contracts will be submitted to Finance for the financial review and the % increase that Borough employees receive and then to the Mayor and Council at the February meeting for their approval.

**Public Portion**

None in attendance

**Correspondence**

SCMUA-Actual Annual Charge and Quarterly Estimated Charge FY2014; SCMUA Sewage Treatment Services

Thank you from Chris Fitzpatrick

From Kleinfelder: Declaration of Environmental Restrictions Recertification Ames Rubber Corp.

DEP – PWSID #:NJ1909001 Synthetic Organic Compound Waiver – Compliance Period 2011-2013

**Adjournment**

Motion by Bob Baumgartner, seconded by Vinnie Busted to adjourn the meeting at 8:06 PM. All in favor.

Date Approved\_\_\_\_\_

Minutes Released\_\_\_\_\_

Kathy Garrett  
Secretary